

SETH JAI PARKASH POLYTECHNIC, DAMLA
Distt. Yamuna Nagar-135001(Haryana)

Detailed Guidelines & Qualifications for the posts of Guest Faculty in Computer Engg. & Chemical Engg. (Pulp & Paper)

1	Name of the Post	(i) Guest Lecturer in Computer Engg. (02 Nos.) (ii) Guest Lecturer in Chemical Engg. (Pulp & Paper) (02 Nos.)
2	Essential Qualifications (A) for the post of Guest Lecturer in Computer Engg. (B) for the post of Guest Lecturer in Chemical Engg. (Pulp & Paper)	(i) Bachelors and Masters of Engineering or Technology degree in Computer or Computer Science and Engineering with First Class either in Bachelors or Masters degree from a recognized university/ institution; and (ii) Hindi or Sanskrit as one of the Subject in Matric or Higher Education (i) Bachelors and Masters of Engineering or Technology degree in Chemical/Pulp & Paper/Chemical(Pulp & Paper) with First Class either in Bachelors or Masters degree from a recognized university /institution; and (ii) Hindi or Sanskrit as one of the Subject in Matric or Higher Education Note: Preference shall be given to the candidates having Pulp & Paper background.
3	Criteria for Selection	Attached as "Annexure-"A".
4	Remuneration	Attached as Annexure-"B".
5	Documents to be attached with Application Form	i) Self Attested Copies of Essential Qualifications i.e. Matric showing Date of Birth/Diploma/Degree etc. ii) Self-Attested Experience Certificate, if any. iii) Colored Photograph at the space provided in the application form, duly signed by the candidate.
6	Documents to be brought at the time of interview	All original certificates/documents/testimonials of educational qualifications, Experience Certificate and other documents mentioned in the application.
7	General instructions	i) Application Forms, duly filled in, as available on the polytechnic Website must reach on or before 13.12.2021 at 5.00 p.m. in the office of the Principal, Seth Jai Parkash Polytechnic, Damla by post/in person with self-attested copies of educational qualifications and experience, if any. ii) No TA/DA will be given to the candidates for attending interview. iii) The number of posts may increase/decrease/withdrawn without any intimation by the competent authority. iv) The institute has the right to fill or not fill any post without assigning any reason. v) This advertisement is only for empanelment of Guest faculty and no candidate can take it as a matter of right for engagement as Guest faculty. vi) This institute will not be responsible for any delay due to postal service.



Principal,
Seth Jai Parkash Polytechnic,
Damla (Yamuna Nagar-Haryana)

Annexure-"A"

Sr. No.	Criteria	Maximum Marks
1.	<p>Essential Qualification: As prescribed for the post in notified service rules of the Technical Education Department. Note: The marks shall be awarded on prorata basis up to 2 decimals. (For example, if a candidates has obtained 67.74% marks in M.Tech, the score will be calculated as = $67.74/100 \times 25 = 16.93$)</p> <p>(For Workshop Instructors [TI]= 30 and CTI= 30 or Diploma= 60)</p>	<p>50 Marks (For engineering disciplines: 25 marks for B.Tech and 25 for M.Tech) (For non-engineering disciplines: 25 marks for B.A/B.Sc/ B.Com and 25 for M.A/M.Sc/ M.Com/ MBA)</p>
2.	<p>Senior Secondary (12th) or Higher Secondary or Pre University or Pre Engineering or Diploma with minimum 60% marks.</p>	<p>60 Marks</p>
3.	<p>Matric with minimum 60% marks.</p>	<p>10 Marks (Not applicable in case of Workshop Instructors)</p>
4.	<p>Higher Qualification: For Guest Faculty: a. The Ph.D Degree in the same line of essential qualifications. Note: For non-engineering disciplines, if candidate qualified UGC (NET) as essential qualification then the Ph.D degree will be considered as higher qualification. For Guest Instructor: a. B.Tech or higher degree in the same line of essential qualifications.</p>	<p>10 Marks 05 Marks</p>
5.	<p>Experience: 01 mark for 01 year. The experience means teaching experience in the concerned discipline/ courses in recognized reputed institution(s).</p>	<p>10 Marks</p>
6.	<p>Interview- mandatory: Maximum three times the number of candidates against the requirement shall be called for interview, in order of merit prepared subject to the fulfillment of eligibility conditions.</p>	<p>15 Marks</p>

K. T. N.

Principal

DAMLA (Yamuna Nagar)

ORDER

Annexure-"B"

Governor of Haryana is pleased to revise the rates of remuneration to the guest faculty/ instructors in the Govt. Engg. Colleges and Govt./ Society Polytechnics as per detail given below:-

Sr. No.	Institution Type	Designation	Approved Rates of remuneration	Remarks
1	Govt. Engg. Colleges	Guest faculty	In case of full workload, Guest Faculty having minimum qualification as prescribed by State Govt. will be given remuneration of Rs. 55,500/- per month	However, in case, some workload still remains undistributed, the Principal concerned may engage guest faculty/ Instructor at the hourly rates of the remuneration fixed by the Government from time to time.
2			In case of full workload, Guest Faculty who are not having minimum qualification as prescribed by State Govt. but engaged on the basis of relaxation in qualification from State Govt./ some Court orders, will be given remuneration of Rs. 35400/- per month.	
3	Govt./ Society Polytechnics	Guest faculty	In case of full workload, Guest Faculty having minimum qualification as prescribed by State Govt. will be given remuneration of Rs. 53,100/- per month	
4			In case of full workload, Guest Faculty who are not having minimum qualification as prescribed by State Govt. but engaged on the basis of relaxation in qualification from State Govt./ some Court orders, will be given remuneration of Rs. 35400/- per month.	
5	Govt. Engg. Colleges and Govt./ Society Polytechnics	Guest Instructors	In case of full workload, Guest Instructors having minimum qualification as prescribed by State Govt. will be given remuneration of Rs. 35,400/- per month	
6			In case of full workload, Guest Instructors who are not having minimum qualification as prescribed by State Govt. but engaged on the basis of relaxation in qualification from State Govt./ some Court orders, will be given remuneration of Rs. 20,000/- per month	

20/1/21

Above rates of remuneration are subject to the following terms & conditions:

1. The total teaching workload in the institute will first be allotted to the regular teaching faculty /workshop staff of the particular discipline/subject as per criteria.
2. The remaining teaching workload will be given to the Guest Faculty/ Guest Instructors on the basis of their entry into that particular Institute by giving them full workload (as mentioned in table above). No allowances will be given to them. They will be paid the remuneration throughout the academic year i.e. for 12 months.
3. Guest lecturers/ instructors who will be paid remuneration for 12 months, will be entitled to 12 casual leaves i.e. one per calendar month for any personal reason.

4. In case of surplus guest faculty/ instructor in a particular institute, if any, they may be adjusted in other Polytechnics/ Engg. colleges (Polytechnic to Polytechnic and Engg. College to Engg. College) depending upon the availability of workload.
5. Guest faculty/ instructors will attend the institute as per the regular timings of the institute and as per the directions of Principal, if any. The services of Guest Faculty/ Instructor will be utilized for other co-curricular/ extra curriculum activities such as remedial classes, development of learning material, maintenance of labs/ workshops, student counseling, admissions or other duties assigned by the Principal for specified hours. However, duties involving financial responsibilities may not be allotted to the guest faculty/ instructor.
6. The Guest lecturer/ Instructor can be removed by the Principal if workload is not available or if their work & conduct is not found satisfactory after following the principles of natural justice and the decision should be well reasoned.
7. The revised rates are applicable with immediate effect.
8. This is in reference to the concurrence of Finance Department obtained vide U.O. No. 2/ 33/ 2017-IFG-1/32793 dated 03.11.2017.

Dated: 10.9.2019

Ankur Gupta, IAS
Principal Secretary to Govt. Haryana
Technical Education Department,

Endsl. No.44/39/2019-ITE

Dated:11.9.2019

A copy of the above is forwarded to the following for information and necessary action :-

1. Accountant General (Audit), Haryana, Chandigarh.
2. Accountant General (A&E), Haryana, Chandigarh.
3. Director General, Technical Education Department, Haryana, Panchkula.
4. Principal (s), All Govt. Engg. Colleges and Govt./ Society Polytechnics to ensure that Guest lecturer/ Instructors have been allotted full workload as per norms.
5. Accounts Officer, Directorate Office with the request to make provision for additional funds, if required, during the Supplementary Estimates of FY 2019-20.

Jaspal Singh
Superintendent,
for Principal Secretary to Govt. Haryana
Technical Education Department

A copy of the above is forwarded to the Additional Chief Secretary to Govt. Haryana, Finance Department in reference to their U. O. No. 2/ 33/ 2017-IFG-1/32793 dated 03.11.2017 for information.

-S/-
Superintendent
for Principal Secretary to Govt. Haryana
Technical Education Department,

To
The Additional Chief Secretary to Govt. Haryana,
Finance Department (FD-II)

U.O. No. 44/39/2019-ITE

Dated:11.9.2019

